North Village green I Association Inc

Board Meeting

Thursday February 12 at 6:00pm CST

Attendees:

Hamid Hejazifar – President

Kusum Kanji – Secretary

Francisco Bermudez – Treasurer

Meeting called to order 6:09pm at CST

Agenda:

1. Update on temporary injunction
2. Communication to homeowners
3. NES- file approval
4. Building G – Keys to the homeowners
5. HOA Support
6. Picking keys and credentials -
7. Maintenance
8. Annual Meeting
9. PAYHOA email to COO
10. 1099 for Vendor
11. Review of current expenses
12. Wiring of insurance funds
13. Phones to be left at the office

Meeting minutes

1. **Update on temporary injunction**

   Temporary injunction has been served. This can be shared with vendors and homeowners.

   Hamid will go to Bank of America with Bill Chesney to get access to all bank accounts as per court ruling. Communication has been sent to PAYHOA COO Jesse to give admin

access to Hamid. Keys and other access will be completed by end of day Friday 2/13. The board will wait for instructions on how to get keys, phones and other items.

2. Communication to homeowners

Communication to homeowners will be sent by Hamid by end of day Friday, 2/13 through PAYHOA. If access is not received, Hamid will send communication via regular email.

3. NES file approval

Hamid set a motion to approve to exempt building M for water billing starting Mach 26. This motion was approved by Francisco and Hamid. NES file sent for utility charges is due on 2/13. Kusum to review the file and provide approval. There are questions regarding the names on NES report and actual homeowners in PAYHOA. Hamid suggested comparing the names of homeowners in NES file with HCAD report. Need to review the total count of people based on standards approved. Francisco raised a question on the name of the homeowners. A homeowner called Francisco regarding the question on her unit. Any changes made to NES system was submitted by Belen.

14. Maintenance

The board need to make decisions on how the board manages the HOA office and maintenance requests. One suggestion is to hire a temporary person to manage the office for limited hours per day. All HOA payments to be handled by Hamid. Francisco will talk to the current maintenance people and the board will decide how to proceed.

15. Annual Meeting

Hamid set forth a motion to have the annual homeowners meeting on Saturday February 28th at 7pm at Hyatt. This motion was approved by Francisco and Kusum. Hamid will make the reservation. Communication will be sent once access to PAYHOA is completed.

16. **1099 for Vendor** – tabled until PAY HOA access is provided.

17. Review of current expenses

Insurance for the amount of 16030.77 has been paid. This was approved via text on 2/12/26. The board has approved the following payments:

Water bill for January - 13658.16 due 2/18/26

Insurance for February - 15253.11 due 2/22/26

Kusum will submit the payments before due dates.

18. **Recording Payments in PAYHOA** – Once access to PAYHOA has been granted, the board will record the payments received from the homeowners to account 4406 in January and February.
19. There are two phones that HOA pays for. Wait for end of day Friday 2/13 to determine if HOA manager leaves the phone in the office. The board needs to determine how many phone lines the HOA is paying for to TMobile of if there are additional lines HOA is paying.

    Security audit – check recoveries?

Meeting was adjourned at 7:33pm CST

Next meeting on Thursday February 19th at 6pm CST